

SCAN, LIFT & SHIFT STUDENT JOURNEY

1. Enrol In Your Course

Book your course online or by calling our friendly customer service team at **1300 558 241**.

2. Access Your Learning Portal

Review your learning material. Whilst optional, the pre-course material greatly assists your preparation for the course.

3. Attend 3 Days of Training + 1 Day for your High Risk Work (HRW) Assessment

You will receive up to 2 days of training involving theory and practical activities plus 1 day of assessment. Your HRWL assessment date will be held within 14 days after your training completion. We recommend using this time to study.

4. Receive Your Credentials

After attending the course, and meeting all course requirements, you will receive your Statement of Attainment for the following:

TLIK2010 Use info technology devices in the workplace

TLID0020 Shift materials safely using manual handling methods

TLILIC0003 Licence to operate a forklift truck



Once deemed competent, you will be issued a Notice of Satisfactory Assessment (NSA). This document allows you to immediately operate an LF Forklift.

Apply to WorkSafe VIC for your National High Risk Work Licence (LF class) within 60 days via myWorkSafe or alternatively at an Australian Post Office**. Your photo licence will be mailed directly to you and is valid for 5 years,

***Post office application fees may apply.*